Workforce Learning Innovation Grants

Project Budget Overview

What J-WEL Will Fund in Your Project
Typically, $20K-$70K is awarded to support:

- Personnel resources. Staff needed to develop materials for local and global use.
- Travel. Travel should be related to the development of your teaching materials and not for outreach and dissemination.
- Video production. Note: MITx provides video training services so that faculty can develop video assets on their own.
- Graphic design. You may want budget to have graphics created in support of your teaching materials.
- Any additional items that you think are necessary to include that will incur a cost.

We encourage applicants to limit requests for J-WEL funding to essential costs and/or to identify additional sources of funding and support (department or external).

What J-WEL Will Not Fund in Your Project Budget

- No under recovery, and J-WEL grants are not charged overhead
- No vacation accrual
- No materials and services
- No equipment such as computers, monitors, etc.

Developing Your Project Budget

We have provided a template file as a tool to help you get started. You can submit your J-WEL Project Budget using this template or another one that better meets your needs. Please include a budget narrative to explain costs as they relate to your proposal, especially those regarding travel costs.

All items within the budget must be itemized with actual dollar amounts included. If you are not sure of personnel costs, please reach out to your department Administrative Officer (AO) or Fiscal Officer (FO) who can assist with salary and benefits information for the staff you seek to support with this grant.

Questions? Contact us at JWEL-Workforce-Learning-Grants@mit.edu